



RECEIVED

30

OCT 09 2024

NAVARRO COUNTY AUDITOR'S OFFICE

NAVARRO COUNTY AUDITOR'S OFFICE

Natalie Robinson, First-Assistant
Patty Mosley, Assistant
Lisa Clay, Assistant
Vicki Lewis, Assistant
Krystal McCollum, Assistant
Kari Davis, Purchasing Assistant

Terri Gillen, County Auditor

300 W 3rd Ave., Suite 4
Corsicana, TX 75110

Phone: (903) 654-3095

e-mail: auditor@navarrocounty.org

Fax: (903) 654-3097

INTEROFFICE MEMO

The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
- Purchase order number is inconsistent with invoice
- Amount billed does not match the purchase order
- Vendor on purchase order does not match invoice
- Insufficient documentation to process payment
- Signature or date not present
- System shows invoice paid
- Budget Account Number (Line Item) is missing – Acct # _____
- Insufficient budget in Line Item
- Payment Request inconsistent with County Policy
- Other NO PO _____

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

[Signature]
Signature

Date



Cole Distributing Company
 P.O. Box 1582
 Palestine, TX 75802
 (903) 723-8585

RECEIVED

OCT 08 2024

Invoice No: IN-061180
 Invoice Date: Mon 10/07/2024
 Delivery Date: Mon 10/07/2024
 Lift Date/Time: Mon 10/07/24 12:00p
 Account ID: 55287

NAVARRO COUNTY
 AUDITOR'S OFFICE

Original

| | |
|--|---|
| Bill To: NAVARRO COUNTY 300 W 3rd Ste 4 Corsicana, TX 75110 | Ship To: ID: 2 Precinct 2 KERENS 907 NW 2ND Kerens, TX 75144 |
|--|---|

| | | |
|----------------------------------|-----------------------|----------------------------------|
| Order No: OD-090691 | Reference No.: | P.O. No: PO# NO PO |
| Salesperson: Bid accounts | Carrier: | COLE DISTRIBUTING |

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|--|
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| Description | From Site | BOL No | Units | Unit Price | Total |
|-------------|-----------|--------|----------|------------|----------|
| Diesel | Drop | 140997 | 1,478.60 | 2.469397 | 3,651.25 |
| Unleaded | Drop | 140997 | 342.30 | 2.282004 | 781.13 |

| Tax and Other Charges Included in Price | Basis | Rate | Amount |
|---|----------|----------|--------|
| Diesel Superfund Tax - Diesel | 1,478.60 | | 0.00 |
| Fed Env Fee 10% eth Gasoline - Unleaded | 342.30 | | 0.00 |
| Federal Diesel Excise - Diesel | 1,478.60 | | 0.00 |
| Federal Environmental Fee Dsl - Diesel | 1,478.60 | | 0.00 |
| Federal Gas Excise - Unleaded | 342.30 | | 0.00 |
| Gas Superfund tax - Unleaded | 342.30 | | 0.00 |
| Texas Diesel Excise - Diesel | 1,478.60 | 0.200000 | 295.72 |
| Texas Gas Excise - Unleaded | 342.30 | 0.200000 | 68.46 |

PP 01/2025

\$3651.25

\$781.13

Debit: 212-612-370
 Desc: 1478.60 Gal Diesel
 PO#: NA
 Invoice#: IN-061180
 Vendor#: 7963

Debit: 212-612-370
 Desc: 342.30 Gal Gas
 PO#: NA
 Invoice#: IN-061180
 Vendor#: 7963

Signature

Invoice Total **\$4,432.38**

****Payment Terms Summary****
 Due by Wed 11/06/2024 (Net 30) 4,432.38

COLE DISTRIBUTING

WHOLESALE FUEL DISTRIBUTING

CORSICANA BULK PLANT DAILY AVERAGE INVENTORY COST

PO# _____

BOL 140997 OD# 090691

10/7 2024 5:00PM

Unl Dsl Dor

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|-------|--------|-----|
| Unl | Dsl | Dor |
| 1.982 | 2.1694 | |

NC PCT 2 Kerens

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|-----|--------|
| UNE | 2.2.82 |
| DSL | 3.4694 |

INV

TOTALS 4432.38

INITIALS (B)